

The background features a large, stylized pink shape on the left side, resembling a partial circle or a large letter 'C'. On the right side, there are several orange geometric shapes, including triangles and a larger irregular shape, all outlined in a vibrant orange color.

APPLICATION FORM

Kilmarnock Shopfront
Improvement Scheme 2021/22

Funding of £45,000 has been allocated to Kilmarnock town centre for Shopfront improvements. Funding has been provided by the Scottish Government's Place Based Investment Programme, Scotland's Towns Partnership and East Ayrshire Council.

The main objectives of the Place Based Investment Programme are:

- to link and align place based initiatives and establish a coherent local framework to implement the Place Principle;
- to support place policy ambitions such as town centre revitalisation, community led regeneration, 20 minute neighbourhoods and Community Wealth Building;
- to ensure that all place based investments are shaped by the needs and aspirations of local communities; *and*
- to accelerate our ambitions for net zero, wellbeing and inclusive economic development, tackling inequality and disadvantage, community involvement and ownership

This is being delivered through Celebrate Kilmarnock and applications must be submitted to them at this address: 85-89 King Street, Kilmarnock, KA1 1TP or by email to gwatson@celebratekilmarnock.com and you will receive an acknowledgment receipt in return.

APPLICATION FORM

Applications for Shopfront Improvement Funding are invited from businesses from Kilmarnock town centre looking to make repairs or enhance their shopfront.

PLEASE NOTE:

- There is a strict total budget of **£6000** per shop.
- Contracts for the work must be in place by **31st March 2022**.
- Work must be completed by **31st July 2022**
- Any work that requires Planning Permission /Listed Building Consent can take up to 2-3 months for permission to be received.
- We encourage Local traders to be used if possible as this supports the Love Local campaign which is part of community wealth building and we would advise using the East Ayrshire Trusted Traders scheme - [East Ayrshire Trusted Trader | East Ayrshire Trading Standards](#)

Please read the accompanying guidance notes to assist in completing the following application.

Applications must be submitted by 14th February 2022 to gwatson@celebratekilmarnock.com and will be considered by the Celebrate Kilmarnock. All documents submitted with your application will be handled in strictest confidence. A link to the respective privacy notice can be found as follows: www.celebratekilmarnock.com

1	Business/trading name:		
2	Contact name:		
2.a.	Position in business:		
2.b.	Address of property:		
2.c.	Correspondence address:		
2.d.	Contact details		
	Telephone number:		
	Mobile:		
	E-mail address:		
	Website:		
3	Your status, please tick which applies to you:		
	Owner		
	Tenant	Please tick to confirm you have: Owner consent to carry out the work Please tick to confirm you have a lease or agreement in place	
4	Is the building listed? See guidance note	Yes	No

5.a	<p>Your Proposal: Describe in detail the proposed improvements <u>and finishes</u>, e.g. colours (with British Standards Colour Chart ref), drawings with dimensions, signage proof, and explain what your premises will look like <u>after</u> the works. Please note that heritage colours apply to buildings within conservation areas.</p>		
5.b	<p>Please indicate when your project would start and finish:</p>	Project start	Project finish
6.a.	<p>Statutory Consents:</p>	<p>Please tick to confirm that you have discussed your proposals with the relevant council departments in relation to the statutory consents required.</p>	
6.b.	<p>If you are required to obtain any statutory consents, please tick the relevant consents as follows: See guidance notes</p>	<p>Planning Permission Listed Building Consent Advertisement Consent Building Warrant</p>	<p>If you have had your Planning/Advert/Listed Building consents, or building warrant determined, please provide the relevant reference numbers below:</p>
7.	<p>Cost of Works Please use the spreadsheet provided in your pack to detail your costs. Please note that planning and design fees are also eligible.</p>	<p>Total Cost of Work £ Net</p>	<p>£ Vat</p>

8.	Funding Requested E.G Calculate this at [100%] of total eligible costs (capped at [£6000]).	£	
9.	Are you VAT registered? Please read the guidance notes in relation to VAT on page 7.	Yes	No
10.	DECLARATION/ CONDITIONS <p>I certify that to the best of my knowledge the information contained in this application is true and accurate, and I will adhere to the following terms and conditions;</p> <p>I understand that making this application does not entitle me to funding as a right;</p> <p>I will not commence or commit any expenditure before receiving approval of the funding;</p> <p>I confirm that the quotations are bona fide competitive quotes;</p> <p>I will provide Celebrate Kilmarnock with digital colour photos of the frontage, both before and after the work has been completed.</p> <p>I understand that these images will be kept on record and used for future publicity.</p> <p>I understand that this funding award does not cover retrospective work.</p> <p>I confirm that I have read and understood the guidance notes provided with this application.</p> <p>I understand that to make any misleading statement in relation to this application could make the application invalid, or may mean I have to repay the funding.</p>		
11.	SIGNATURE:		
	Date:		

12.	CHECKLIST FOR APPLICANT Incomplete applications will not be considered.	<p>Drawings and specification of the work, (if you have made an application for Planning Permission or Listed Building Consent a note of the relevant planning reference in response to Q6 will suffice.)</p> <p>Quotations for either 2 or 3 competitive tenders (depending on the value of works).</p> <p>Photograph of the current business frontage/façade in a digital format.</p> <p>Application form signed and dated at Q11.</p>
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Please submit your application, and all supporting information to: gwatson@celebratekilmarnock.com



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Kilmarnock**

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